

## **General Guidelines for Audio Artist Submissions (Paper Application)**

The following five-item list gives general requirements for all applicants. Before submitting your application, read also the SUPPORT MATERIALS guidelines for your discipline and follow the directions specific to your discipline to prepare files and discs.

To apply, mail the following five items to Kimmel Harding Nelson Center for the Arts, 801 3rd Corso, Nebraska City NE 68410. Paper applications will not be accepted after January 15, 2011 (postmark date). Applicants must apply through our online portal after this date.

1. Paper copy of signed and completed application form. Must be legible. (Jurors will not see the application form.)
2. Digital copy (RTF or PDF) of your current resume or vita no more than 5 pages in length. Include your name and contact information in the content of the resume or vita. (Jurors will not see your resume or vita.)
3. Digital copy (RTF or PDF) of the following two statements: (a) a brief artist's statement (100 – 200 words) about your work followed by (b) a brief description (100 – 200 words) of what you propose to work on while at the Center and why the residency is important to you at this stage in your career. Remove your name from the content and name of this file.
4. Support materials for your discipline as outlined below. Support materials are samples of artwork and must be submitted anonymously. All artists must remove their names from support files.
5. A check or money order for \$25 payable to "Kimmel Harding Nelson Center for the Arts."

## **Required Support Materials for Audio Artist Submissions (Paper Application)**

Submit excerpts or complete works from three representative compositions. Each excerpt or work must be no more than 5 minutes long. Excerpts or works must be submitted as **MP3 files**. Representative samples that include video are also acceptable. Video files should be submitted in **MPG or MPEG format**. A combination of audio-only and audiovisual pieces can be submitted; submit a total of 3 samples, each no more than 5 minutes long.

All work samples must have your name removed from the files. Files should be labeled with a number and the title of the work, example: 01-Self Portrait.mp3. These numbers should correspond to the order of the works as listed in your work identification list. A work identification list should be included at the end of your statements (item 3). Title, instrumentation, duration and date made for each composition should be noted.

If sending only audio files, submit one CD with your name written on the CD. The CD should contain the following files: (A) your RTF or PDF vita or resume (item 2); (B) your RTF or PDF statements (item 3) followed by – in the same file – the title, date of composition, instrumentation, and a short description (50 words or less) of each sound recording submitted; and (C) your three MP3 files. Jurors will view only the statement/identification file and the MP3 files: remove your name from these files.

If submitting audiovisual pieces, two copies of audiovisual submissions are required. That is, 2 identical discs containing only the video(s) in MPG or MPEG format with your name removed from the files and the disc. In addition, send the CD as above with the text files and other audio samples. If sending audiovisual samples, you will be mailing us 3 discs.