

General Guidelines for Visual Artist Submissions (Paper Application)

The following five-item list gives general requirements for all applicants. Before submitting your application, read also the SUPPORT MATERIALS guidelines for your discipline and follow the directions specific to your discipline to prepare files and discs.

To apply, mail the following five items to Kimmel Harding Nelson Center for the Arts, 801 3rd Corso, Nebraska City NE 68410. Paper applications will not be accepted after January 15, 2011 (postmark date). Applicants must apply through our online portal after this date.

1. Paper copy of signed and completed application form. Must be legible. (Jurors will not see the application form.)
2. Digital copy (RTF or PDF) of your current resume or vita no more than 5 pages in length. Include your name and contact information in the content of the resume or vita. (Jurors will not see your resume or vita.)
3. Digital copy (RTF or PDF) of the following two statements: (a) a brief artist's statement (100 – 200 words) about your work followed by (b) a brief description (100 – 200 words) of what you propose to work on while at the Center and why the residency is important to you at this stage in your career. Remove your name from the content and name of this file.
4. Support materials for your discipline as outlined below. Support materials are samples of artwork and must be submitted anonymously. All artists must remove their names from support files.
5. A check or money order for \$25 payable to "Kimmel Harding Nelson Center for the Arts."

Required Support Materials for Visual Artist Submissions (Paper Application)

Submit a total of 10 examples of work completed in the past three years. The ten examples may be ten still images, ten minutes of video, or a combination of both (example: if you send two minutes of video, you may send up to 8 still images).

Still images must be in JPEG format no larger than 1440 pixels in either dimension. Video submissions must be in MPG or MPEG format and may be no longer than 10 minutes total. Files should be labeled with a number and the title of the work, example: 01-Self Portrait.jpg. These numbers should correspond to the order of the works as listed in your image list. An image list should be included at the end of your RTF or PDF statements (item 3). Title, media, size (or duration) and date made for each image or video should be noted.

If sending only still images, submit one CD with your name written on the CD. The CD should contain the following files: (A) your RTF or PDF vita or resume (item 2); (B) your RTF or PDF statements (item 3) followed by – in the same file – an image list containing the title, media, size and date of each JPEG or video submitted; and (C) your JPEG files. Jurors will view the JPEGs and the statement/image list file: remove your name from those files.

For video, submit up to 10 minutes total of excerpts or complete works. Two copies of video submissions are required. That is, 2 identical discs containing only the video in MPG or MPEG format with your name removed from the files and the disc. In addition, send the CD as above with the text files and (optional) still images. If sending video, you will be mailing us 3 discs.