

Work Sample Guidelines for Composer/Musician (Audio) Submissions

Each item will be presented as a separate form within our online application portal. Application sections include:

1. **General Application Information** including your preferred dates and length of residency.
2. **Statements:** A **statement of submitted works** that clarifies your work and/or its relevance within contemporary or historical art/craft practices, contemporary society/issues, or a declared dialogue set forth within the statement; and a **statement of intent** regarding how you intend to utilize your time at KHN and why a residency at KHN is important to you at this point in your career (1500 characters, approximately 250 words each). **Please note:** KHN utilizes a blind jury process. Submitted statements **MUST** be ANONYMOUS. Do **NOT** include your NAME, CREDITS, AWARDS, UNIVERSITIES, EMPLOYERS, COLLABORATORS, COMMISSIONING OR PUBLISHING AGENTS, or GALLERY or VENUE NAMES within your statements.
3. **References:** Contact information for two professional references that are familiar with your work and your potential to be a positive member of our small community of residents.
4. **Professional History** from your current resume or CV. Your name **MAY** appear in the contents of this information.
5. **Work Samples** for your specific discipline. See the guidelines for your discipline below to help you prepare your materials. Work Samples **MUST** be ANONYMOUS. Do **NOT** include your NAME, CREDITS, AWARDS, UNIVERSITIES, EMPLOYERS, COLLABORATORS, COMMISSIONING OR PUBLISHING AGENTS, or GALLERY or VENUE NAMES within any work samples or sample descriptions.
6. **Application Fee** of \$35 paid via credit card through the online portal. The fee includes our base fee plus an additional fee for media upload. All fees **MUST** be paid through the online portal. We are not able to waive the application fee.

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Upload up to 3 excerpts or complete works of representative compositions.

- Each excerpt or work must be no more than 5 minutes long.
- Audio samples should be submitted as **MP3 files** and **under 30MB each**, samples that include video should be submitted in **MOV, WMV, MP4, MPEG, or FLV** format and must be **under 250MB each**.
- A combination of audio-only and audiovisual pieces can be submitted; upload a total of 3 samples, each no more than 5 minutes long.
- Applicants may upload one additional file that is a PDF containing brief program notes on the works or excerpts submitted (optional). Program notes should be kept

under 200 words. PDF may be no longer than one page.

- You may credit collaborators only by listing that the project or work was created in collaboration and by explaining your role in your Statement for Submitted Work, the work sample's title/description, or program notes. Names of collaborators may be included within your Professional History form.

Work Samples MUST be ANONYMOUS. Do NOT include your NAME, CREDITS, AWARDS, UNIVERSITIES, EMPLOYERS, COLLABORATORS, COMMISSIONING OR PUBLISHING AGENTS, or GALLERY or VENUE NAMES within any work samples or in the title/description area within Slideroom.

Contact us at info@khncenterforthearts.org or 402-874-9600 with any questions regarding applications or submission materials.