

Application Guidelines for Writer & Poet (Literary) Submissions

Each item will be presented as a separate form within our online application portal. Application sections include:

1. **General Application Information** including your preferred dates and length of residency.
2. **Statements:** A **statement of submitted works** that clarifies your work and/or its relevance within contemporary or historical art/craft practices, contemporary society/issues, or a declared dialogue set forth within the statement; and a **statement of intent** regarding how you intend to utilize your time at KHN and why a residency at KHN is important to you at this point in your career (1500 characters, approximately 250 words each). **Please note:** KHN utilizes a blind jury process. Submitted statements **MUST** be ANONYMOUS. Do NOT include your NAME, CREDITS, AWARDS, UNIVERSITIES, EMPLOYERS, COLLABORATORS, COMMISSIONING OR PUBLISHING AGENTS, or GALLERY or VENUE NAMES within your statements.
3. **References:** Contact information for two professional references that are familiar with your work and your potential to be a positive member of our small community of residents.
4. **Professional History** from your current resume or CV. Your name **MAY** appear in the contents of this information.
5. **Work Samples** for your specific discipline. See the guidelines for your discipline below to help you prepare your materials. Work Samples **MUST** be ANONYMOUS. Do NOT include your NAME, CREDITS, AWARDS, UNIVERSITIES, EMPLOYERS, COLLABORATORS, COMMISSIONING OR PUBLISHING AGENTS, or GALLERY or VENUE NAMES within any work samples or sample descriptions.
6. **Application Fee** of \$35 paid via credit card through the online portal. The fee includes our base fee plus an additional fee for media upload. All fees **MUST** be paid through the online portal. We are not able to waive the application fee.

Work Sample Guidelines for Writer & Poet (Literary) Submissions

Upload one PDF that contains all writing samples (up to 10MB).

- Previously published or non-published material is eligible.
- Only writing submitted in English will be considered.

Fiction: Submit no more than 2 short stories or novel chapters, not to exceed 7500 words in length. If a portion of a novel is submitted, a brief (100-200 word) synopsis may be included and does not count toward the 7500-word limit.

Non-fiction: Submit no more than 2 essays or chapters, not to exceed 7500 words in length. If a portion of a manuscript or book is submitted, a brief (100-200 word) synopsis may be included and does not count toward the 7500-word limit. If the work submitted is

memoir or biography, the requirement to remove your name from the writing sample may be disregarded.

Poetry: Submit up to 10 poems, combined length not to exceed 30 pages.

Drama: Submit up to 2 one-act plays or up to 2 excerpts (monologues, acts, scenes) from a longer work. Include a character list and brief synopsis. Total number of pages may not exceed 30.

Screenplays: Submit no more than 2 screenplays. Include a brief synopsis. Total number of pages may not exceed 30.

Combination of Genres/Non-traditional applications: If submitting samples from more than one genre, total submission should not exceed 7500 words or thirty pages in length.

All work samples MUST be ANONYMOUS. Do NOT include your NAME, CREDITS, AWARDS, UNIVERSITIES, EMPLOYERS, COLLABORATORS, COMMISSIONING OR PUBLISHING AGENTS, or GALLERY or VENUE NAMES within any work samples or in the title/description area within Slideroom.

***If your application includes a combination of visual and literary works, please consider applying under the interdisciplinary category.**

Contact us at info@khncenterforthearts.org or 402-874-9600 with any questions regarding applications or submission materials.